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| **ICSU 2015 Registration Fees**   |  |  | | --- | --- | | **Full Registration (Early Bird) (Register and Pay on or before 1 November 2014)**  includes 1 set of conference proceedings, refreshments, 3 lunches and 1 conference banquet | HK$ 4,000 (US$ 500) | | **Full Registration  (Register and Pay after 1 November 2014)**  includes 1 set of conference proceedings, refreshments, 3 lunches and 1 conference banquet | HK$ 4,800 (US$ 600) | | **Student Registration**   |  |  |  | | --- | --- | --- | | o | | includes 1 set of conference proceedings, refreshments, 3 lunches and 1 conference banquet | | o | Any full-time student may register at the reduced rate. | | | o | To qualify for the student rate, you must send a scanned image of your current student I.D. card to the ICSU Conference Secretariat at [icsu2015@polyu.edu.hk](mailto:icsu2015@polyu.edu.hk) after registration. This special rate is not transferable. | | |  | |  | |  | | HK$ 3,000 (US$400) | | **Discount rate for IRNSUD members, RISUD members and FCE staff**  includes 1 set of conference proceedings, refreshments, 3 lunches and 1 conference banquet | HK$ 3,000 (US$400) | | **1 Day Registration (Available only to non-author participants)**  includes 1 set of conference proceedings, refreshments and a lunch on one of the days of the conference | HK$1,500 (US$200) | | **Additional Ticket for the Conference Banquet** | HK$500 (US$70) | | **Conference Proceedings** | HK$200 (US$25) |   *\* The invitation letter will be sent to you upon receiving your request and registration fee.*  *\* Each author can only publish and present one paper with full registration (except keynote and invited speakers).*  **Registration Deadline: 1 December 2014** |

**Payment Method**s

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| Please settle your registration fee via the following payment methods:  **1)Payment by Online Visa/Master Card/ CUP (China UnionPay) (Only HK$ will be accepted)**  [http://www.polyu.edu.hk/risud/set2013/images/img_online-pay.png](https://www40.polyu.edu.hk/foccp/ccp_payment_menu.jsp) Please be reminded to complete the [**online registration form**](http://www.polyu.edu.hk/risud/set2013/registration_form.html) as well.  On the online payment system, please select **Event Host Department:** RISUD- Research Institute for Sustainable Urban Development **Event List:**D7U631W001 - Conference Registration Fee for 2nd International Conference on Sustainable Urbanization  Please make sure that you select a correct event in the Event Payment Menu.   The system will send a payment acknowledgement email to you if you have provided a correct email address. If you do not receive the payment acknowledgement email, please let us know by sending an email to icsu.2015@polyu.edu.hk   **Subject to our receipt of your payment, the acknowledgement email is regarded as our official receipt. No separate printed copy of official receipt will be sent.  You are advised to keep the payment acknowledgement email for your record.**  After submitting your payment, please send the following information by email to icsu.2015@polyu.edu.hk for verification.   |  | | --- | | I have made payment to The Hong Kong Polytechnic University by Credit card via the internet as follows: Name of participant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Event Title: Conference Registration Fee for ICSU 2015  Event ID: D7U631W001 Name of Cardholder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount paid (HKD): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Invoice Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *(You can find the invoice no. in your acknowledgement email)* |   **2) Payment by Bankdraft or Cheque (Only HK$ or US$ will be accepted)**  Please send the bankdraft or cheque made payable to “The Hong Kong Polytechnic University” to the following address:   |  | | --- | | Faculty of Construction and Environment ZS1201, 12/F, South Tower, Block Z The Hong Kong Polytechnic University Hung Hom, Kowloon, Hong Kong  Attn: Conference Secretariat (ICSU 2015) |   Please be reminded to write the following details at the back of your cheque or bankdraft for verification: Name, Organization, Email, Contact phone no., [Event: ICSU 2015]  If you pay the registration fee by bankdraft or cheque before the deadline, you can collect your receipt at the registration desk of the conference venue.  **Please be reminded to complete the online registration form as well.**  **Important Notes**   1. The organizer reserves the right to release any seat(s) if payment is not settled in full within TWO days of the registration being received. 2. Registrations are subject to acceptance on a first-come-first-served basis. 3. Each registrant should complete a separate registration form. 4. The Conference Secretariat will confirm the registration upon receipt of the registration fee. 5. The organizer reserves the right to alter or modify the advertised speakers and/or topics if necessary without any liability to you whatsoever. Any alterations will be updated on our web page as soon as possible. 6. The programme is subject to change without prior notice. 7. We regret that no refunds will be made. 8. Participants are advised to take out their own insurance policies. The organizer is not responsible for or liable for any claims whatsoever caused. 9. Each registered participant is allowed to present only one paper regardless of the format of presentation (excluding Keynote and Invited Presentations).   Should you have any queries, please contact us by email at icsu.2015@polyu.edu.hk |